

# **NUTRITION PROGRAM ADVISORY COUNCIL**

**Wednesday, February 24, 2016**

Phillip Gohr called the Nutrition Program Advisory Council meeting to order at 8:30 a.m.

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## **Roll Call**

Phillip Gohr, William Hoekstra, MaryAnn Miller, Harvey Grulke, Jan Duffy, Carolyn Flowers

## **Also Present**

Sheila Drays, Stephanie Levenhagen, Kris Schefft, Pat Jacob, Amanda Higgins, Judy Wiese

## **Absent**

Ivan Elm

## **Action on Minutes of the December 9, 2015 meeting**

MaryAnn Miller motioned and William Hoekstra seconded to approve the minutes of the December 9, 2015 Nutrition Program Advisory Council meeting. Motion carried.

## **Public Forum**

None

## **Nutrition Advisory Council Policy Requirements**

Stephanie Levenhagen reviewed the Council's Roles and Responsibilities. Discussion followed.

## **Bylaws Review**

MaryAnn Miller moved and Jan Duffy seconded to table the Bylaws Review until the next meeting to allow everyone time to read them over. Motion carried.

## **Dining Center Review Designations for 2016**

Stephanie stated that per our Nutrition Program Operations manual each dining center in the program must have a yearly on-site review from an Advisory Council member. Each member said which site they could attend. Stephanie will send out the sheet with the dining center and the name of the council member who will do the review.

## **Three Year Plan Update**

Stephanie reviewed the two nutrition goals, "*Restaurant Dining Program*" and "*Grocery Store Program*". Stephanie reviewed the two surveys with the Committee that will be distributed throughout the county to receive feedback prior to setting up these programs. Discussion followed.

## **Program Report and Program Statistics**

Stephanie reported that Beaver Dam Senior Center has now moved and the dining center was reopened on January 13, 2016. There are new dining center managers at Watertown and Randolph. Also reviewed were the dining center statistics for 2015. Discussion followed.

## **Dining Center Reports**

Carolyn Flowers gave a report on the Bay Shore dining center.

## **Next Meeting**

The next meeting of the Nutrition Program Advisory Council will be held on **Wednesday, April 13, 2016**, at **8:30 a.m.** at **199 County Road DF** in **room G046** on the **ground floor** of the Henry Dodge Office Building.

**Adjournment**

William Hoekstra motioned and Carolyn Flowers seconded to adjourn this meeting of the Nutrition Program Advisory Council at 8:55 a.m. Motion carried.

Respectfully Submitted,

  
MaryAnn Miller, Secretary

*Disclaimer: The above minutes may be approved, amended, or corrected at the next committee meeting.*